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 Date: **17/11/78** By: **029**
 MEMORANDUM TO: Colonel White

CONFIDENTIAL

8 September 54

1. Notes for discussing Agency ceiling with the Director, Tab A, outlines the activity in the Director's ceiling reserve since its inception.
2. The Management Staff is presently studying the overall problem of ceilings. Their study to date indicates that certain reallocations of ceilings appear to be necessary.
3. As of 31 July there were 835 unused civilian ceiling allocations throughout Agency components.
4. As indicated in Attachment A, there are presently 39 ceiling positions available in the Director's reserve. Requests on hand for ceiling increases are as follows:

Approved by the Management Staff and DD/A:

Security positions for the Office of the DCI -	4	(Attachment A) *
OSI ELINT Program -	10	(Attachment B)
Increase in Staff for Headquarters Signal Center -	9	(Attachment C)
Increase in Staff for Far East - Asia -	8	(Attachment D)
TOTAL	31	31

* At present in Office of DCI for approval.

Presently Under Study by the Management Staff:

IBM Expansion of OCD	5	25X1A
OCI) Provided for in the FY 1955 Operating Budget	3	
ORR)	1	
Audit Office	2	
TOTAL UNDER STUDY	11	11

<u>Tentative Commitment to DD/P for EE Division -</u>	44	44
TOTAL		86

5. It is recommended that the 31 positions outlined above as having been approved by the Management Staff and the DD/A be released from the Director's reserve so that the operating units may have the benefit of the increase in staff without waiting for the larger study to be completed.

6. It is suggested that the Director authorize the DD/A to act for him in allocating positions from the Director's reserve without the necessity of formally securing the Director's signature in each instance.

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25X1A9a